

Beyond the Books

A Private Education Program

Tell me and I will forget.
Teach me and I will
remember. Involve me
and I will learn.
Benjamin Franklin

Intelligence plus
character. That is the goal
of true education.
Martin Luther King Jr.

Educating the mind,
without educating the
heart is no education at
all.
Aristotle

Train up a child in the way he should go, even when he is old, he shall not depart from it.
Proverbs 22: 6

Dear Member,

We are pleased to offer you Beyond the Books's services.

Included in your welcome package is a private membership to Beyond the Books, options, policies and waiver form for Beyond the Books members.

Beyond the Books is a private homeschool program that fosters the enrichment of the whole child. It is through creativity, imagination, social skills, self-interests, and problem solving that discovery is ignited. We strive to develop the whole human being in order to help each child reach their intellectual, emotional, social, creative and inquisitive potential.

Beyond the Books Education is an LLC dedicated to providing private education based upon a broad and balanced curriculum that bridges the gap between homeschool and traditional school. At Beyond the Books, we have faith in educating the child; the whole child. BtB tailors instruction to meet the needs of each individual learner. We have a firm belief that each child learns differently. When children are kinesthetically engaged, their learning is more profound.

The following forms explain this relationship and the rights, benefits and responsibilities associated with membership.

Thank you,
The Beyond the Books Administration



**BEYOND
THE BOOKS**

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MEMBERSHIPS

Membership dues must be paid by the 1st of every month preferably in cash, or we will accept a check, made out to Beyond the Books. Biweekly payments are an option with payments made on the 1st and 15th of every month.

PreK 3 1/2 - 4 (Must be potty trained)

3 HALF DAY PROGRAM, Monday, Wednesday and Friday
8:00 AM - 12:00 PM (Only a snack time - no lunch)
\$600

3 FULL DAY PROGRAM, Monday, Wednesday and Friday
8:00 AM - 2:00 PM (snack and lunch)
\$700

Half Day Extensions
\$40 per additional day if not extending all days

Kindergarten Classes

3 HALF DAY PROGRAM, Monday, Wednesday and Friday
8:00 AM - 12:00 PM (Only a snack time - no lunch)
\$600

3 FULL DAY PROGRAM, Monday, Wednesday and Friday
8:00 AM - 2:00 PM
\$700

4 HALF DAY PROGRAM, Monday, Tuesday Wednesday and Friday
8:00 AM- 12:00 PM (Only a snack time - no lunch)
\$700

4 FULL DAY PROGRAM, Monday, Tuesday Wednesday and Friday
8:00 AM- 2:00 PM
\$800

5 HALF DAY PROGRAM, Monday, Tuesday Wednesday, Thursday and Friday
8:00 AM- 12:00 PM (Only a snack time - no lunch)
\$800

5 FULL DAY PROGRAM, Monday, Tuesday Wednesday and Friday
8:00 AM- 2:00 PM
\$900

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1, 2, 3, 4 & 5

Monday - Friday

8 AM - 2 PM

\$900

Any other schedule requests and payments must be discussed with Nicole or Holly

POLICIES

Monthly Membership fee (also referred to as tuition):

- Due upon acceptance into the program and paid every month thereafter until June
- Paid in cash (preferably) or check to Beyond the Books
- Can be paid in full by the 1st day of the month or
- Can be paid bi-weekly: 1st and 15th of the month
- Must be paid on or before the 1st in the event that the 1st falls on a day BtB (or your child's class) is not in session. For example, if the 1st falls on a Saturday, payment is due on the previous Friday or can be paid on the 1st by dropping it off at my home.
- We are unable to set up electronic payments at this time.
- A full month's membership is due every month from September to June regardless of the number of days off. Membership will NOT be prorated or refunded due to winter break, spring break, vacations, sick days, snow days or in June when we are only in session for half of the month.

Family Discount:

- 1st child, full membership
- 2nd child, 10% off membership *Discount applied to the child at the lower rate

Calendar:

- Beyond the Books has our own calendar; however, we try to follow the Manalapan Englishtown Regional School District calendar as closely as possible for holidays and weather events, etc.

Penalties for Late Dues: (a two day grace period will be accepted)

- 2 days late, \$40
- 4 days late, \$40
- 5 days late, membership privileges are revoked until full payment (penalty + normal tuition) is received.

Penalty for Returned Checks:

- BtB reserves the right to charge \$30 for returned checks.

Health concerns:

Beyond the Books is NOT a peanut free association. If this is a concern for you and your child, I advise you to seek a more suitable place of education that will be able to better protect their needs.

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Class Cancellation:

- Beyond the Books reserves the right to cancel and/or modify the class or time depending on enrollment.
- If a class is canceled, dues associated with that class will be refunded.

Refunds:

- No refunds for days missed for illness, vacations or weather.

Mid-year / Mid-month enrollment

- If you enroll your child in the middle of a month during our academic year, membership for that month will be prorated. It will be divided by the number of academic days in that month to give you the amount you will pay per day until the end of the month. This amount will be paid in one payment upon enrollment.

Termination:

- Written notice is required to terminate membership, effective immediately. No refunds will be given. Exceptions are at the discretion of the director.
 - **EARLY TERMINATION:** If a member is moving or needs to withdraw membership prior to the Fall 2024 session, written notice is required. Upon withdrawal, 50% of September's dues will be refunded since curriculum materials had already been ordered for that child.

Beyond the Books reserves the right to accept, reject or terminate a family (or learner) that is not in the best interest of the program. Every reasonable attempt will be made to connect the family with a facility that is better suited for the child's needs in the least restrictive environment.

Membership Agreement/Waiver Form

Overview: I do hereby apply for membership in Beyond the Books Education. With the signing of this membership agreement, I accept the offer made to become a member of Beyond the Books and have read and agree with everything presented to me in the handbook and agree to the following:

Declaration of Purpose: The purpose of Beyond the Books is to operate a private education program for families who wish to homeschool their children but for many reasons are unable to do so. As a member of Beyond the Books, your privacy and choices will be respected. We are dedicated to the education of the whole child and the right of the family to determine the course of that education.

Beyond the Books founders and Beyond the Books Members (parents and children) can freely share, discuss, and exchange information and services by members of Beyond the Books while keeping all business within the private domain.

Membership: By consenting to the Membership Agreement provided, members are granted the following rights and benefits:

- Right to detailed informed consent about the services rendered, and what to expect.

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- Guarantee that all personal information of the Member will remain within Beyond the Books.
- Membership with Beyond the Books will remain intact unless the member submits in writing their desire to withdraw membership or membership is terminated by The Association in accordance with bylaws.

IT IS DECLARED that we proclaim the freedom to choose for ourselves the type of education philosophy that we think best. We encourage our members to perform their own research by studying different educational philosophies for the development of the child.

Specifically, the mission of Beyond the Books is to provide a safe and nurturing environment for the child to grow and to thrive, unfettered by external pressures of the public domain. Beyond the Books will utilize experienced educators to provide a curriculum outlined in the specific course materials or education philosophies.

Memorandum of Understanding

I, _____ understand that within Beyond the Books Education a private contractual relationship exists as a contract member to member association relationship. I have freely chosen to become a private member of Beyond the Books heretofore declared Association and thereby change my legal capacity within the group as a public person, customer, or client to a private member of Beyond the Books .

- Because the privacy and security of membership records maintained within The Association, which are held to be inviolate by the U.S. Supreme Court, the undersigned member waives HIPAA privacy rights and complaint process. However, any medical or healthcare records kept by members of the Association will be strictly protected and only released upon written request of myself as a member.
- I agree that violation of any waivers in this membership contract will result in a no contest legal proceeding against me.
- Other aspects of informed consent may take place in my discussions with the providers and my fellow members of the Association.
- As I am voluntarily choosing this method of education and service providers, I will not hold The Association or its members financially liable for any particular outcome.

I agree to join Beyond the Books, a private membership association under common law, whose members seek to help each other achieve better health, education, and good quality of life.

My activities within Beyond the Books Education are a private matter that I refuse to share with the State or local Board of Education or other governmental regulatory agency without express permission from Beyond the Books Founders. All records and documents remain as property of the Association, even if I receive a copy of them. I fully agree not to pursue any course of legal action against a fellow member of the Association, unless that member has exposed me to a clear and present danger of substantive evil, and upon the recommendation and approval of the Association.

I enter into this agreement of my own free will without any pressure or coercion. I affirm that, as a private member I do not represent any Local, State or Federal agency whose purpose is to regulate and approve products, services, or practices, or to carry out any

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mission of enforcement, entrapment, or investigation. I have read and understood this document, and my questions have been answered fully to my satisfaction. I understand that I can withdraw from this agreement and terminate my membership in this association at any time, and that my membership can and will be revoked if I engage in abusive, violent, menacing, destructive or harassing behavior towards any other member of The Association. These pages consist of the entire agreement for my membership in The Association.

Payment of any dues, fees or program costs, if applicable, and delivery of these signed documents to a BtB representative is considered sufficient for my one-time membership contract. Term begins with the date of submission of this contract.

Member Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

E-mail: _____

Signature: _____ Date: _____

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Registration

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CHILD'S INFORMATION:

Full Name: _____ Grade: _____ Age: _____ Sex: M / F

Date of Birth: ____/____/____ Does your child have any allergies? Yes No

If yes, please explain : _____

Please note that Beyond the Books is NOT a peanut free association. I understand that any of these foods may be within reach of my child when at BtB. (Initials): _____

Will any medicines need to be administered during the day? Yes No

If yes, please fill out a *Medication Authorization, Administration & Log*

Does your child have any conditions that will affect play/learning? Yes No

If yes, please explain: _____

CONTACT INFORMATION:

Complete Address: _____

City, State, Zip Code: _____

Email: _____ Home Phone: _____

PARENT INFORMATION:

Mother's Name: _____ Cell Phone: _____ Work Phone: _____

Father's Name: _____ Cell Phone: _____ Work Phone: _____

Parents Are: Married Divorced Separated Living Together

Are there any special custody arrangements? Yes No N/A

If yes, please explain and provide any legal documentation: _____

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Registration

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REGISTRATION AGREEMENT:

I, , agree to register my child into *Beyond the Books Education* for the following academic year held from September 2024 – June 2025 and I agree to pay the following amount each month

- \$600 per month September 1st – June 1st (Prek 4 & Kindergarten: MWF 8:00-12:00)
- \$700 per month September 1st – June 1st (Prek 4 & Kindergarten: MTWF 8:00-12:00)
- \$800 per month September 1st – June 1st (Prek 4 & Kindergarten: M-F 8:00-12:00)
- \$900 per month September 1st – June 1st (Prek 4 & Kindergarten: M-F 8:00-2:00)
- \$900 per month September 1st – June 1st (First, second, third, fourth, fifth: M-F 8:00-2:00)
- *If this is the second child enrolling, I agree to pay 10% of the rate above (Discount applies to the child with the lower rate) which is _____

Membership may be paid for by cash or check made out to Beyond the Books, and it must be paid by the first of every month. Membership cannot be refunded, and I understand that if my child is not able to attend class under any circumstance, I will not be refunded my membership.

- I agree to pay my membership on the 1st of every month.
- I agree to pay my membership biweekly on the 1st and 15th of every month.

To hold a place for my child in this program and to provide for my child's curriculum materials, I agree to pay September's membership upon signing. (*This does not apply to current students - please see the current families form.) If you withdraw your child from Beyond the Books prior to the September start date, only 50% will be refunded to you, as materials have already been purchased for your child.

Finally, I agree to abide by the rules and guidelines listed in the Policies and Procedures booklet (handbook) which has been explained and provided to me.

Parent/Guardian: _____

Date: _____

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Child's Name: _____

DOB: _____

PHOTO/VIDEO PERMISSION:

I understand that my child may be photographed and/or videotaped while at BtB, and I give permission for Beyond the Books to use the resulting photographs and/or video clips of my child for these purposes:

Y / N Use photographs for our records and a variety of arts & crafts projects

Y / N Use photographs and video clips for promotional purposes on our website

Y / N Share photographs and video clips in private message boards for families of enrolled children in Beyond the Books

CHILD RELEASE:

List every individual (including yourself) who can pick up your child. If you list them as an emergency contact, you give us permission to contact them if we can't reach you, and allow us to relay information about your child's condition & location.

Name: _____ Relationship to Child: _____

Home Phone: _____ Cell Phone: _____

Can be listed as an emergency contact? Yes No

Name: _____ Relationship to Child: _____

Home Phone: _____ Cell Phone: _____

Can be listed as an emergency contact? Yes No

Name: _____ Relationship to Child: _____

Home Phone: _____ Cell Phone: _____

Can be listed as an emergency contact? Yes No

Parent/Guardian: _____ Date: _____